



BRAITHWAITE & CO LIMITED

(A Government of India Undertaking)

SUBSIDIARY OF BBUNL

Accredited with Quality Standards

9001 for Cranes / ISO 9002 for Railway Wagons

HEAD OFF. & REGD. OFF. : 5, HIDE ROAD, CALCUTTA – 43, TEL 2439-7415, 2439-4114, 2439-6613,
2439-7413 E MAIL : FAX : 91 (033)2439 7632 / 2439 5607

Tender Enquiry No.:BWT/PUR/CORP/2006/ERP-PRINTER/2006

Dated: 5.9.2006

Dear Sirs,

Please quote your prices for supply, installation & commissioning of the following articles, including packing and free delivery to our Works:

Scope of Work

Sl.No.	Printer Type	Printer Specifications	Quantity
1.	Dot Matrix Printer	WEP 24 Pin/ 136 Col /360 Cps. Model : WEP HQ 1070	12 Nos.
2.	Desk Jet Printer	HP Business Inkjet 1000 - Upto 18/23 ppm (clr/blk) - 8 MB RAM - 6520 PPM - HP Photo Ret III colour laying technology - Full speed USP 2.0 port - Duplexing (Optional)	6 Nos.
3.	Laser Printer	HP Lasterjet Printer (Model : 1320 N) - Upto 22 ppm - 16 MB RAM, 133 MHz - 1200 dpi effective resolution - Integrated automatic two sided printing - 8 second first page out - USB 2.0 & Parallel Port - Post Script support - Easy to use Wired & Wirelss Networking	3 Nos.
4.	Print, Fax, Scan, Copy All in One	HP Colour Laserjet (Model : CLJ 2840 5-in-1) - Up to 4/19 (Clr/Blk) - 96 MB RAM - Separate Mono & Colour drover - HP PCL 6, HP Post Script 3 - Integrated Networking - Option : Print, Scan, Copy, Fax, Photo printing.	1 No.
5.	Print, Fax, Scan, Copy All in One	HP Laserjet (Model : 3050) - Up to 15 ppm - 33.6 kbps 110 pages memory fax - 24 bit colour/9600 dpi (enhanced) sheet-fed scan - Copy & Fax without PC - 30 Sheet ADF - 32 MB RAM - 240 MHz processor - Postscript Support	5 Nos.

Contd...2

Your quotation should reach us by 18.09.06

Your quotation shall comprise of two parts -

- (i) **Part- I : Techno-commercial Bid**
- (ii) **Part – II : Price Bid**

Both the parts shall be submitted separately in two envelopes and these shall be put in a 3rd envelope and all the 3 envelopes shall be superscribed with our TENDER ENQUIRY NO. BWT/PUR/CORP/2006/ERP-PRINTER/2006 dated: 5.9.2006. Due on 18.09.2006

The detailed terms & conditions of tender mentioned in Annexure-I.

The quotation will be considered as cancelled if the documents required for Part-I & Part-II are not placed in the respective envelope.

Quotation must be sent in sealed cover either by registered post or may be dropped in our tender box no. 2 in case of hand delivery.

Sealed quotations addressed to Sr. Manager (Cap. Proj.), Braithwaite & Co. Ltd., 5 Hide Road, Kolkata 700043 may be dropped in our tender box no. 2 (in case of hand delivery) or may be sent by registered post, but must reach us positively within 18.09.06 The techno-commercial part will be opened on 19.09.06 at 2.00 PM. You may present during opening of the tender.

For Braithwaite & Co. Ltd

Asstt. Manager (Purchase)

Note : Rs. 100/- by way of DD/Pay Order in favour of Braithwaite & Co. Ltd – Kolkata should be given alongwith your offer towards the cost of tender documents.

Encl: Annexure – I

Tender Enquiry No.:BWT/PUR/CORP/2006/ERP-PRINTER/2006 Dated: 5.9.2006

PART-I : TECHNO-COMMERCIAL BID

1. General Terms & Conditions:

1.1 Part –I : TECHNO-COMMERCIAL BID consisting of Technical Specifications of the offered items and **General terms & conditions of supply** including **EMD** and **Credentials** .

2.1.1 Earnest Money Deposit (E.M.D):_Rs. 2000/- (Rupees Two thousand only)

E.M.D. is required to be deposited as Bid Security and to be submitted in the form of Demand Draft/Pay Order in favour of "Braithwaite & Co. Ltd.," payable at Kolkata or you may deposit EMD in the form of Bank Guarantee (as per the format enclosed) which will be valid for 6 months from the date of opening of the tender. However, for SSI Units with single point registration with NSIC, payment of EMD can be considered for exemption to the extent of monetary limit granted on submission of valid NSIC registration certificate. Copy of the valid NSIC Registration Certificate should be furnished.

EMD will be forfeited or revoked if the tender is withdrawn and/or if the price is escalated later within the validity of the tender. EMD without any interest shall be returned to unsuccessful bidder after finalisation of contract.

2.1.2 Credentials :

Tenderer must submit the following documents as part of Techno-commercial bids :

- i) Valid authorisation/dealership certificates from the respective Manufacturer(s) of the items for which the respective bidders submitting offer .
- ii) Copies of unpriced purchase order(s) along with successful installation certificates in respect of your past supplies within last 2 years.
- iii) Copy of Sales Tax Clearance Certificate

2.1.3 Security Deposit : 10% of the order value only in the form of Bank Guarantee from an Indian Nationalised Bank to be submitted by the successful bidder within 15 (Fifteen) days on receipt of Purchase Order.

2.1.4 Performance Guarantee : 10% of the order value in the form of Bank Guarantee from an Indian Nationalized Bank to be submitted duly valid till completion of guarantee/warranty period However, Security Deposit may be converted to Performance Bank Guarantee.

2.1.5 Payment : 90% against Proforma Invoice. Cheque would be handed over after receipt of materials and balance 10% after satisfactory installation.

3. Terms & Conditions :

- i) EMD/Security Deposit/Performance Guarantee & Payment terms as per clause 2.1.1., 2.1.3, 2.1.4 & 2.1.5
- ii) Offer should remain valid for 90 days from the date of opening of this tender.
- iii) Rate quoted shall remain firm till execution of the order. Rate should be mentioned in figure as well as in words.
- iv) Inspection : will be done at our premises.

- v) Packing Identification Mark : Vendor should pack the materials so as to avoid loss or damage during handling and transport by Rail/Road. Each package should contain a packing note mentioning the name of the vendor, number and date of order, nomenclature of the stores etc.
- vi) Notwithstanding anything stated in this clause, the vendors shall be responsible for loss/damage/depreciation of the materials due to faulty, unprotected and insecure packing.
- vii) Loading & Unloading of materials : Loading & unloading of materials from the transport during delivery of the materials will be the responsibility of vendor.
- viii) Prices : Prices are fixed and not subject to variation on any account. Prices for equipments and accessories to be given in the separate enclosure (Price Bid). Break up prices considering Basic Price, Excise Duty, Sales Tax, Packing & Forwarding, Freight & Insurance charges etc. to be indicated separately.
- ix) Excise Duty : In case of price inclusive/exclusive of excise duty, vendor shall pass on the MODVAT benefit to Braithwaite by providing Transports copy of excise duty invoice alongwith the supply. Otherwise, the same shall be deducted from vendors bill.
- x) Delivery : Materials will be delivered within 4 - 5 weeks from the date of receipt of Purchase Order. The materials should be delivered and installed at our Angus Works at Bhadreswar /Clive Works at Head Office, 5 Hide Road, Kolkata-700 043 - **free of cost**.
- xi) Liquidated Damages: In the event of failure to supply materials within the stipulated delivery date, BWT reserves the right to recover a sum of 0.5% for every week or part thereof by way of Liquidated Damages, subject to a maximum of 5% of the undelivered quantity.
- xii) Risk Purchase : In the event of your failure to supply the materials we reserves the right to procure the items mentioned in our purchase order from alternative sources on Risk Purchase basis and recover the extra cost thereof, if incurred from you.
- xiii) Force Majeure : For the purpose of this clause, "Force majeure" means and even beyond the control of the Supplier and not involving the supplier's fault or negligence and not foreseeable. Such event may include, but are not restricted to, acts of the Purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes. If a Force Majeure situations arises, the supplier shall promptly notify the Purchaser in writing of such conditions and the cause thereof. Unless otherwise directed by the Purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as reasonably practical and shall seek all reasonable alternative means of performance not prevented by the Force Majeure event.
- xiv) Arbitration : Any dispute and difference, whatsoever, arising between the parties out of or relating to the installation, meaning, scope, operation or effect of this contract or validity or the breach thereof shall be settled by arbitration in accordance with the Rules of Arbitration of the Indian Council of Arbitration and the award made in pursuance thereof shall be binding on the supplier.
- xv) Any legal dispute that may arise will be settled within the jurisdiction of Court of Kolkata
- xvi) **Price Bid Part shall be opened only if Part-I is qualified.**
- xvii) Alteration/inclusion/deviation will not be allowed once the bid is submitted.
- xviii) Braithwaite reserve the right to terminate the order by giving 7 days notice, at any point of time.

xix) Quantity variation : Braithwaite reserve the right to split up the tendered quantity within more than one bidder without assigning any reason. Quantity as stated in the tender may vary as per discretion of Braithwaite. Order may be distributed itemwise in different parties.

xx) Warranty: 1 year comprehensive onsite warranty (including OEM spares).

xxi) Unconditional acceptance of the terms & conditions as mentioned above should be given by the tenderer along with their offer.

Consignee : Manager, EDP, Braithwaite & Co. Ltd. 5 Hide Road, Kolkata 700 043

PART – II : PRICE BID

- (i) The Rate will remain firm till execution of the order.
(ii) The Rates to be quoted both in figures and words.

Sl.No.	Printer Type	Printer Specifications	Qty. (Nos.)	Unit Rate	Total Amount
1.	Dot Matrix Printer	WEP 24 Pin/ 136 Col /360 Cps. Dot Matrix Printer Model : WEP HQ 1070	12		
2.	Desk Jet Printer	HP Business Inkjet 1000 – Deskjet Printer	6		
3.	Laser Printer	HP Laserjet Printer (Model : 1320 N)	3		
4.	Print, Fax, Scan, Copy All in One	HP Colour Laserjet (Model : CLJ 2840_) Print, Fax, Scan & Copy all in one (5-in-one)	1		
5.	Print, Fax, Scan, Copy All in One	HP Laserjet (Model : 3050) – Print, Fax, Scan & Copy all in one.	5		
		+ VAT (if any)			

For Braithwaite & Co. Ltd

Assistant Manager (Purchase)