



BRAITHWAITE & CO. LIMITED

(A Government of India Undertaking)

HEAD OFF. & REGD. OFF.: 5, HIDE ROAD, KOLKATA – 43, TEL 2439-7415/4114/6613/7

E MAIL: braithwaite_co@yahoo.com FAX: (033) 2439 5607/7632

TENDER NO. BWT/UNIFORM/CW/AW/VW/08-09 Dated 16.03.2009

TENDER DUE ON : 29.03.2009, BOX NO. 5

To,

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Dear Sir(s),

Sub:- Supply of Uniform for Officers/Staff/Sub-Staff & Workmen

You are requested to submit your quotation in two bid type for supply of Uniform as per the detailed statement:

Sl. No.	Description	Quantity required	Required for	Related Unit
01	Terry Cotton Full Pant – Blue (Raymond)	100 Pcs.	Officers/NUS	Clive Works
02	Terry Cotton full sleeves shirt – White (Raymond)	100 Pcs.	Officers / NUS	Clive Works
03	Neck Tie (Blue Colour Striped)- Raymonds	24 Pcs.	Officers (Above Manager cadre)	Clive Works
04	Terry Cotton Full Pant-Brown	30 Pcs.	Staff	Clive Works
05	Terry Cotton half sleeve shirt (Light Grey or Biscuit Colour)	30 Pcs.	Staff	Clive Works
06	Terry Cotton Full pant- Blue colour	64 nos.	Officers & NUS	Angus Works
07	Terry Cotton Full-sleeve shirt- White colour	64 nos.	Officers & NUS	Angus Works
08	Neck-Tie (Striped)	24 Nos.	For Managers & above	Angus Works
09	Terry Cotton full pant- Brown colour	23 nos.	Staff	Angus Works
10	Terry Cotton Half-sleeve shirt- Light Grey or Biscuit colour)	23 nos.	Staff	Angus Works
11	Cotton Cloth Half Shift- Blue colour	286 Nos.	Shop-floor Workers	Angus Works
12	Cotton cloth Full Pant- Blue colour	286 nos.	Shop-floor Workers	Angus Works
13	Terry Cotton Trouser- Khaki	02 Nos.	Security Jamadar Sub-Staff	Angus Works
14	Terry Cotton full shirt – Khaki	02 Nos.	Security Jamadar Sub-Staff	Angus Works
15	Terry Cotton Half Shift- Khaki	01 No.	Security Jamadar Sub-Staff	Angus Works
16	Terry Cotton Trouser- White colour	02 Nos.	Guest House Bearer	Angus Works
17	Terry Cotton Trouser- Biscuit colour	02 Nos.	Office Bearer	Angus Works
18	Terry Cotton Full Shirt- White colour	04 Nos.	Guest House Bearer	Angus Works

Contd..P/2

Sl. No.	Description	Quantity required	Required for	Related Unit
19	Terry Cotton Full pant- Blue colour	16 pairs	Officers / NUS	Victoria Works
20	Terry Cotton Full sleeve shirt – White colour	16 pairs	Officers / NUS	Victoria Works
21	Neck-Tie Blue Colour (Striped)- Raymonds	02 Nos.	Manager & Above	Victoria Works
22	Terry Cotton Full Paint (Brown)	14 Pairs	Staff	Victoria Works
23	Terry Cotton Half Sleeve shirt (Light Grey or Biscuit Colour)	14 Pairs	Staff	Victoria Works
24	Drill Cotton Trouser – Blue	246 Nos.	Workmen	Clive Works
25	Drill Cotton Half Shirt – Blue	246 Nos.	Workmen	Clive Works
26	Drill Cotton Cloth Full Pant- Blue colour	32 Pairs	Workers	Victoria Works
27	Drill Cotton Cloth Half Shift- Blue colour	32 Pairs	Workers	Victoria Works
28	Cotton Full Shirt- Blue	12 Pcs.	Workers	Victoria Works
29	Cotton Trouser	12 Pcs.	Workers	Victoria Works
30	Cotton Half Shirt- White	02 Pcs.	Workers	Victoria Works
31	Drill Trouser – White	02 Pcs.	Workers	Victoria Works

TERMS & CONDITIONS:

- 1) The tender shall consist of two bid system:
 - (a) Techno-Commercial Bid (Part-I)
 - (b) Price Bid (Part-II)
- 2) Cost of Tender Document – Rs. 100/- (Non-refundable)
- 3) Earnest Money Deposit – Rs. 2,000/-
- 4) Quotation shall be inserted in separate envelopes. These two envelopes shall be put in third envelope mentioning our tender number, date, due date, box number. In case of hand delivery the sealed quotation shall be dropped in our Tender Box No. 5 within the due date of tender submission.
- 5) Sealed quotations shall be addressed to Sr.Manager (Purchase), M/s. Braithwaite & Co. Ltd., 5, Hide Road, Kolkata – 700 043.
- 6) All the tenderers are requested to be present at the time of opening the Price Bid (in case of successful / qualified bidder), which will be intimated in due course.
- 7) Braithwaite reserves the right to accept / reject / split any or all tender in part or full without assigning any reason whatsoever.
- 8) In case of unregistered vendors, the following documents should be submitted along with the Techno-Commercial Offer (Part-I):
 - (a) All papers related to credentiality i.e. proof of past performance with respective customers (preferably Government Customer) and adherence to delivery schedule with audited balance sheet for last three years etc.

contd..3/-

However, bidder(s) having vendor registration with our Clive / Angus / Victoria Works units for these items and have good performance record, need not require to submit the above mentioned documents as stated (a). In that case, they should mention positively vendor registration number in their Part-I Offer.

- (b) Trade License, VAT Registration Certificate copies shall be submitted along with Part-I Offers.
- © Bidders who have no registration number with BWT (Clive/Angus/Victoria Works) must have to register their Firm with us prior to secure any order of this tender.
- 9) Rs. 100/- as cost of tender document along with EMD of Rs. 2000/- stated above must be submitted in the shape of Pay Order / Demand Draft / Bankers Cheque in favour of 'BRAITHWAITE & CO. LTD.' payable at Kolkata failing which, tender will not be considered.
- 10) EMD will be forfeited or revoked if the tender is withdrawn and / or / if the price is escalated later within the validity of the tender.
- 11) Offer validity shall be 90 days from the date of opening the tender.
- 12) EMD shall be returned to unsuccessful bidder only after finalization of the contract / tender.
- 13) Security Deposit @ 5 % of ordered value (Maximum) only in the form of Bank Guarantee (valid up to the completion of the order), Demand Draft / Pay Order must be submitted by the successful bidder (hereinafter called as Party) within 15 days from the date of receipt of Purchase Order.
- 14) EMD shall be returned on submission of required Security Deposit.
- 15) Security Deposit shall be discharged and returned to the supplier only on successful completion of supplier's obligation under the contract.
- 16) All corrections (if any) must be signed at the appropriate place by the signatory of the bidder otherwise, tender will be considered as invalid.
- 17) Price quoted or ordered rate(s) should remain firm up to end of the contract and also up to subsequent delivery date extension for a reasonable period.
- 18) Tendered / ordered quantity of items may vary depending on our requirement. We reserve the right to increase / decrease the tender / order quantity to 30 % or more at the same status beyond delivery date (if any) for which, no acceptance from vendor will be required.

19) Liquidated Damages:

In the event of failure on the part of the supplier to complete the job within the stipulated completion period, Braithwaite reserves the right to recover a sum of 0.5 % for every week or part thereof by way of L.D., subject to a maximum of 10 % of ordered value.

20) Risk Purchase:

In the event of failure on the part of the supplier to supply within the reasonable period of time as decided by the Purchaser, the Purchaser reserves the right to procure the materials from other Agency / Agencies at your Risk and Cost as per the order on 'Risk Purchase' basis and shall recover the extra cost thereof, if incurred on the supplier.

21) Arbitration:

All questions, disputes or difference whatsoever shall arise between the purchaser and the supplier upon or in relation to or in connection with the contract, either party may forthwith give to the other notice in writing of the existence of such question, dispute or difference and the same shall be referred to the adjudication of sole Arbitrator who shall be the Managing Director shall have the right and authority to appoint any Officer of the company as arbitrator not below the rank of a General Manager who is not directly connected with the purchase order.

Such a reference submitted to the Arbitrator shall be deemed to be the submission to the Arbitrator within the meaning of the Arbitration and Conciliation Act, 1956 statutory modification thereof. The proceedings of the arbitration shall be held in Kolkata.

22) Any legal dispute that may arise will be settled within the jurisdiction of Courts at Kolkata.

23) Braithwaite reserves the right to distribute the tender / ordered quantity to the other bidder (s) in the event of poor performance to execute the awarded order.

24) Tender will be considered as cancelled if the documents for Part-I and Part-II bids are not placed in respective / proper envelope.

25) Payment Terms: 30 days' credit from the date of submission of your bill duly certified by the In-Charge of HR & Administration Department of respective Units.

26) Delivery of materials shall be free to our Clive / Victoria / Angus Works respectively.

27) Sample of Cloth pieces should be submitted with Techno-Commercial Offer (Part-I) for necessary approval by the user department.

- 28) Any material found defective such as wrong / poor quality as well as stitching / knitting, you shall have to replace the same within 3 (Three) days from the date of intimation to you.
- 29) The unit rate shall clearly indicate the taxes implication otherwise it will be assumed that the quoted rates are inclusive of all taxes and duties.
- 30) Supply of Uniform for Staff, Sub-Staff and Workers category shall be of reputed brand which is to be approved by user department..
- 31) The quoted rate is inclusive of supply of material, stitching charges.
- 32) An Unconditional acceptance of the tender notes, terms & conditions shall be given in your Techno-Commercial Offer (Part-I).
- 33) No overwriting in Price Bid shall be allowed. In that case, the offer will be summarily rejected by us.

For Braithwaite & Co. Ltd.